

MWBE and Services Procurement Committee Report

3 January 2019

Prepared by: Tabatha Santiago

Meeting attended by: Board Chair Allen Williams, Vice Chair Mike Schmidt, Rosiland Brooks-Harris, Norman Jones, , ICO Brian Sanvidge; Savin Program Director P  pin Accilien, General Counsel Greg McDonald and Attorney Melissa Mahler.

Board Chair Allen Williams convened the meeting at 8:24 a.m.

Action Items

1. RJSCB Discretionary Account

- a. RJSCB Donation to Wilson X-Cats Robotics Team – Check for: \$5,000.00 to match other donations made to the X-Cats by Savin, Gilbane, Vargas, Buffalo Construction, LaBella, Millennium Strategies, Watts Architecture and Baker Tilly.

Motion to move this item to the full Board for consideration at the monthly Board meeting on January 7, 2018 by Michael Schmidt; Second by Norman Jones; Approved 4-0.

- b. RJSCB Donation to ROC City Robotix Team 3838 – Check for: \$5,000.00

Motion to move this item to the full Board for consideration at the monthly Board meeting on January 7, 2018 by Michael Schmidt; Second by Norman Jones; Approved 4-0.

2. Authorization to Bid: Summer 2019 FF&E Mini-Bid (2c & 2d Projects)

P  pin Accilien stated that our Furniture Consultant (Vargas Associates) is requesting authorization to release the 2019 FF&E bidding documents for the 2c and 2d RSMP Projects. This mini-bid consists of elementary makerspace furniture and additional furniture requested by the School District that was not covered by previous 2018 FF&E bids. This mini-bid will cover Schools: 2, 4, 10, 22, 54, and East.

Motion to move this item to the full Board for consideration at the monthly Board meeting on January 7, 2018 by Michael Schmidt; Second by Norman Jones; Approved 4-0.

3. Authorization to Bid: Summer 2019 Moving Services Bid (2c & 2d Projects)

P  pin Accilien stated that our Move Management Consultant (Vargas Associates) is requesting authorization to release the 2019 Moving Services bidding documents for the 2c and 2d RSMP Projects. This mini-bid consists of the relocation of furniture and contents of School 22, 54, East and Edison.

Motion to move this item to the full Board for consideration at the monthly Board meeting on January 7, 2018 by Norman Jones; Second by Rosalind Brooks-Harris; Approved 4-0.

4. Authorization to Bid: Summer 2019 Cleaning Services Bid (2c & 2d Projects)

P  pin Accilien stated that our Cleaning Consultant (Vargas Associates) is requesting authorization to release the 2019 Cleaning Services bidding documents for the 2c and 2d RSMP Projects. This mini-bid consists for any RSMP related on-call cleaning needed at School 22, 54, East, and Edison.

Motion to move this item to the full Board for consideration at the monthly Board meeting on January 7, 2018 by Norman Jones; Second by Michael Schmidt; Approved 4-0.

5. Authorization to Bid: DWT Mini Bid – (2B & 2C Schools – Edison, Forbes No. 4, Lincoln No. 22)

P  pin Accilien stated that our DWT consultant Millennium Strategies is asking for authorization to receive Mini-bids for Interactive Flat Panels, Ergotron Arms, Video Surveillance and Wireless Network Equipment for the 2b and 2c Schools (this includes: Edison, Lincoln School 22, Forbes School 4 and East).

Motion to move this item to the full Board for consideration at the monthly Board meeting on January 7, 2018 by Michael Schmidt; Second by Norman Jones; Approved 4-0.

6. Change Orders to School Without Walls (SWW) Contractors

- GC #4 to Javen Construction

Pépin Accilien & Program Manager Rob Skeele reviewed the Change Order and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on January 7, 2018 by Michael Schmidt; Second by Norman Jones; Approved 4-0.

7. Change Orders to Monroe High School (2B) Contractors

- GC – #39 through #45 to Manning Squires Henning
- EC – #23 to Concord Electric

Pépin Accilien & Program Manager Rob Skeele reviewed the Change Order and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on January 7, 2018 by Michael Schmidt; Second by Norman Jones; Approved 4-0.

8. Change Orders to Clara Barton No. 2 Contractors

- GC #6, 7, and 8 to DiPasquale Construction

Pépin Accilien & Program Manager Rob Skeele reviewed the Change Order and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on January 7, 2018 by Michael Schmidt; Second by Norman Jones; Approved 4-0.

9. Change Orders to George M. Forbes No. 4 Contractors

- EC – #3 to Concord Electric

Pépin Accilien & Program Manager Mark AuClair reviewed the Change Order and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on January 7, 2018 by Michael Schmidt; Second by Rosalind Brooks-Harris; Approved 4-0.

10. Change Orders to John W. Spencer No. 16 Contractors

- SC – #3 to Manning Squires Hennig (Steel)
- GC – #11 through #25 to Manning Squires Hennig

Pépin Accilien & Program Manager John Springer reviewed the Change Order and overall project status with the Board.

Motion to move this item to the full Board for consideration at the monthly Board meeting on January 7, 2018 by Michael Schmidt; Second by Norman Jones; Approved 4-0.

11. Update: Phase 3 Strategic Planning

- Following completion of the test fits and strategic planning for phase 3, the District's Board of Education approved the draft Master Plan subject to its review and approval by the State Comptroller, review and approval by the New York State Education Department, and the State Legislature's granting of an exception to the single Maximum Cost Allowance (MCA) allocation with a five year reset period. The School District's Board of Education adopted resolution 2018-19: 534 for moving forward with Phase 3. The draft legislation is now with the Mayor's office and the City of Rochester legal department for review.

Motion to move this item to the full Board for consideration at the monthly Board meeting on January 7, 2018 by Michael Schmidt; Second by Norman Jones; Approved 4-0.

12. Amendment #2 to LaBella Associates (Phase 1)

- Chris Clarke and Mark Auclair stated that this is the 2nd Amendment to the Agreement between LaBella and the RJSCB for Commissioning services on Phase 1.

Non-Action / Discussion Items

13. Report: Change Orders Authorized by Chair

Pépin Accilien stated that the amount authorized by the Chair this month is for 18 Change Orders totaling \$191,481.00, included in the Committee Packet, and outlined below for this month:

Change Orders Authorized by Chair			
PROJECT	CONTRACTOR	C/O #	AMOUNT
EDISON	PC - FERRAUILO	7	\$ 8,309.00
SWW	GC - JAVEN	12	\$ 8,019.00
	GC - JAVEN	13	\$ 24,224.75
MONROE 2B	MC - DANFORTH MECHANICAL	8	\$ 20,861.32
	MC - DANFORTH MECHANICAL	9	\$ 2,311.16
	EC - CONCORD ELECTRIC	22	\$ 33,724.00
	PC - LLOYD MECHANICAL	14	\$ 16,095.35
GRISSOM No. 7	GC - DIPASQUALE CONSTRUCTION	22	\$ 17,916.00
	GC - DIPASQUALE CONSTRUCTION	23	\$ 13,262.00
	MC - DANFORTH MECHANICAL	9	\$ (42,941.00)
	EC - EAST COAST ELECTRIC	14	\$ (5,969.00)
	PC - FERRAUILO	11	\$ 11,540.00
BARTON No. 2	GC - DIPASQUALE CONSTRUCTION	5	\$ 18,489.00
	EC - CONCORD ELECTRIC	5	\$ 13,754.00
	EC - CONCORD ELECTRIC	6	\$ 19,408.00
	PC - FERRAUILO	4	\$ 2,290.00
FORBES No. 4	GC - DIPASQUALE CONSTRUCTION	4	\$ 11,115.31
	EC - CONCORD ELECTRIC	2	\$ 19,072.11
TOTAL:		18	\$ 191,481.00

11. Report: Purchase Orders Authorized by Chair

Pépin Accilien stated that the amount authorized by the Chair this month for Purchase Orders is \$37,403.33. Supporting information is included in the Committee Packet, and outlined below for this month:

Purchase Orders Authorized by Chair				
Project	Contractor	PO #	PRODUCT/SERVICE	Amount
SWW	DAY Automation	SWW-SEC-001	Door Strickers	\$ 925.00
SWW	DAY Automation	SWW-DWT2	Video Camera's	\$ 14,923.33
SPENCER No. 16	DAY Automation	Schl16-SEC-002	Service Clock installation	\$ 19,055.00
SPENCER No. 16	North East Technologies	Schl16-Clock-001	Purchase 8 Clocks	\$ 2,500.00
	TOTAL:	4		\$ 37,403.33

Meeting adjourned at 9:22 a.m.

The Finance Committee meeting began at 8:10 a.m. and concluded at 8:23 a.m. (see Finance Committee Report).

At 9:22 a.m. Board Chair Allen Williams asked the Committee to go into Executive Session pursuant to New York Public Officer's Law Article 7, Section 105.1 (f), to discuss particular Corporations and their respective Contracts.

Motion by Rosalind Brooks Harris

Second by Allen Williams

Approved 4-0 at 9:22 a.m.

The Committee came out of Executive session at 9:46 a.m.

Motion by Michael Schmidt

Second by Norman Jones

Approved 4-0